<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10.4.2017</td>
<td>HSE</td>
<td>S. DAGRES</td>
</tr>
<tr>
<td>Revision</td>
<td>Date</td>
<td>Department</td>
<td>Prepared by</td>
</tr>
</tbody>
</table>

EMERGENCY PROCEDURE
INDEX

1. INTRODUCTION ............................................................................................................ 3
2. SCOPE ............................................................................................................................ 3
3. OBJECTIVE ..................................................................................................................... 3
4. RESPONSIBILITIES ....................................................................................................... 3
5. CONNECTING DOCUMENTS ......................................................................................... 4
6. POTENTIAL EMERGENCIES ......................................................................................... 4
   6.1 Serious Incident/Accident ......................................................................................... 5
   6.2 Fire/Explosion ............................................................................................................ 5
   6.3 Serious Vehicle Accident .......................................................................................... 6
   6.4 Major or Extensive Leakage/Spill ............................................................................. 7
   6.5 Natural Disasters (Earthquake, Flood) ...................................................................... 7
   6.6 Severe Weather Conditions ..................................................................................... 9
   6.7 Structure Collapse .................................................................................................... 9
7. EXTERNAL ASSISTANCE .............................................................................................. 10
8. EVACUATION PLAN ...................................................................................................... 10
9. VERY HIGH RISK WORKING AREAS ....................................................................... 11
10. COMMUNICATION PLAN ............................................................................................ 11
11. EMERGENCY EQUIPMENT ......................................................................................... 12
12. TRAINING & DRILLS ................................................................................................... 12
13. EMERGENCY WARNING ............................................................................................. 12
14. APPENDICES ................................................................................................................ 13
   APPENDIX 1: Incident/Accident Action Plan ................................................................. 14
   APPENDIX 2: Fire Action Plan ....................................................................................... 15
   APPENDIX 3: Leakage Action Plan ............................................................................... 16
   APPENDIX 4: Vehicle Accident Action Plan (Site Area) ................................................ 17
   APPENDIX 5: Emergency Phone Numbers .................................................................... 18
   APPENDIX 6: Emergency Communication Procedure ................................................ 19
   APPENDIX 7: Evacuation Plan ....................................................................................... 20
   APPENDIX 8: Map with Directions to nearest hospital ................................................. 21
   APPENDIX 9: Use of Fire Extinguisher ........................................................................ 23
1. **INTRODUCTION**

Emergency is a situation involving a major incident or the potential for a major incident that cannot be dealt under the normal procedures and requires immediate action to control the consequences.

2. **SCOPE**

In general, for the scope of this procedure, emergencies include an incident that causes or could potentially cause serious injuries to project personnel or third parties as well as major damages to environment and/or to the project equipment.

This HSE procedure for emergencies applies to all activities on site.

3. **OBJECTIVE**

The main objective of this HSE procedure is to define actions and responsibilities within the specific Project organization in order to control as far as reasonably practicable an emergency case in order to minimize the consequences of an incident or the potential for an incident.

This procedure has to be updated during the Construction phase.

When the plant will be in start-up / trial operation phase, this emergency procedure will be reviewed to cover also operational issues.

4. **RESPONSIBILITIES**

**Site Manager** is responsible:
- to give the order for evacuation,
- to communicate with external services (if required)
- for the proper implementation of this procedure,
- for the approval of the Emergency Plan,
- to inform the Client.

**HSE Site Manager** is responsible:
- to prepare the specific Project’s Emergency Plan,
- to monitor the implementation of Project’s Emergency Plan ,
- for the training of the Emergency Response Team,
- to inform the Site Manager immediately for any emergency incidents’ occurrence,
- to coordinate the actions in case of emergency,
- to collect all the emergency incident relevant information and to prepare the relevant report,
- to submit the report to the Site Manager,
- to act as substitute of the absent Site Manager in case of an emergency incident.

**HSE Supervisors** are responsible:
- for monitoring the implementation of emergency prevention measures,
- for checking the emergency means/equipment for maintenance and control.
Subcontractor is responsible:
- to follow all provisions of this procedure,
- to provide adequate emergency means/equipment as per site’s Emergency Plan requirements,
- to provide appropriate number of Emergency Response Team members in line with its manpower in site.

Security Manager/Responsible person is responsible:
- for activating the alarm system (if any) when ordered to do,
- to open the gates and prepare the assembly area in case of site evacuation,
- to support any external assistance.

Nurse and First Aid Team are responsible for providing First Aid and medical support (if needed) to any injured person.

The Emergency Response Team (ERT) is responsible to respond to any potential emergency incident as trained to do under the coordination of the HSE Site Manager. The emergency response team will increase from a minimum of 5 persons and then will increase gradually and according to the number of workforce (ratio 5% of the workforce).

Foreman/Supervisor is responsible:
- to immediately inform the HSE Site Manager or the Site Manager in case of emergency incident,
- to remove the workers from the area of incident.

Site Personnel, in case of emergency, shall immediately inform the authorized persons (see Appendix 5 – Emergency Phone Numbers List) or their Foreman/Supervisor.

5. CONNECTING DOCUMENTS

This document shall be read in conjunction with the following:

- Fire Prevention and Protection Procedure (P13)
- Accident/Incident Procedure (P05)
- Chemical & Hazardous Material Handling Procedure (P08)
- Transportation Procedure (P10)
- Prevention of Leakage Procedure (P09)

6. POTENTIAL EMERGENCIES

Emergencies can include:
- Serious Injury / Accident
EMERGENCY PROCEDURE

- Fire / Explosion
- Serious Vehicle Accident
- Major or Extensive Leakage/Spill
- Natural Disasters (Earthquake, Flood)
- Severe Weather Conditions (Strong Winds, Rainstorm)
- Structural Collapse

6.1 Serious Injury/Accident

In case of a serious injury/accident, the following immediate actions shall be taken:

- The person who first noticed the injured and/or the incident shall immediately inform the authorized persons (see Appendix 5 – Emergency Phone Numbers) or his Foreman/Supervisor, so as the Site’s Emergency Response mechanism to be activated.

- Foreman/Supervisor shall remove other personnel from the incident area. Only the presence of necessary personnel at incident area shall be allowed.

- The injured person shall be transferred to the First Aid Station (if it is safe) for further medical treatment and/or recovery until the Ambulance arrive.

- The Doctor/Nurse shall escort the injured person during his transportation to the Hospital.

The major concern is to minimize the consequences of the incident and the protection of human life.

An investigation to be carried out and a relevant report to be issued.

Note: Relevant Emergency Plans (e.g. Work At Height Emergency Response Plan & Confined Space Emergency response Plan) to be followed, for cases where conditions demand extra actions and/or means to deal with the rescue of an injured person.

6.2 Fire/Explosion

Fire prevention measures shall be applied on site to prevent fire incidents. Though, if a fire breaks out the following immediate actions shall be taken:

- The person who identified the fire shall immediately warn others nearby to move away and inform the authorized persons (see Appendix 5 – Emergency Phone Numbers) or his Foreman/Supervisor, so as the Site’s Emergency Response mechanism to be activated.

- Electricians to cut-off power (where required).

- Foreman/Supervisor shall remove personnel from the fire incident area.
EMERGENCY PROCEDURE

- The ERT Leader shall evaluate the fire incident conditions and decide whether it can be faced internally (by Site’s ERT and Fire extinguishing means) or External Assistance to be requested.

- Evacuation procedure to be applied when necessary (under the order of the Site Manager).

When the fire is extinguished the Site Manager and the HSE Site Manager shall inspect the scene to assess the situation and give the permission to proceed or to instruct for further measures to be taken.

An investigation to be carried out and a relevant report to be issued.

Response to Fire - General Principles

In case that someone is in danger (e.g. his clothes caught fire) shall be assisted by others without putting themselves at risk.

If the fire is not extended, nearby personnel shall try to extinguish the fire immediately. That has to be done if they are properly trained and not putting themselves at risk.

Firefighting Fundamentals

- Fire type (burning material) to be known so as the respective type of fire extinguisher to be used. If there is a doubt regarding the type of fire, the area shall be evacuated.
- A fire shall be suppressed if possible, by the use of fire extinguishers, in its early stages because the fire can spread quickly from the point of beginning.
- If there is not available a suitable type and size fire extinguisher, it is preferable that fire extinguishment to be avoided and the area to be evacuated.
- In case that large quantity of smoke is produced by fire, which could be inhaled during the use of fire extinguisher, it is better try to be avoided. Any kind of fuel fire produces some amount of carbon monoxide. But when synthetic materials are burning, such as synthetic fibers, etc. toxic gases are produced together with carbon monoxide. These gases may cause death in very small quantities.
- The right position when someone uses a fire extinguisher is to have his back to the emergency exit or escape route so as not to be trapped and being able to escape immediately.

For further instructions on Fire extinguisher use, see Appendix 9.

6.3 Serious Vehicle Accident
Safe driving and site traffic rules and signs shall be always followed by anyone driving within site areas. Nevertheless, in case that a serious car accident happens, major concern is the safety and the health protection of persons involved.

Thus a serious car accident can lead to injuries and/or fire simultaneous actions have to be immediately taken. In case someone injured and/or there is a fire break, the appropriate actions as per clauses 6.1 and 6.2 to be taken immediately.

### 6.4 Major or Extensive Leakage/Spill

In case of a major/extensive leakage/spill, the following immediate actions shall be taken:

- The person who first identified the leakage/spill shall immediately inform the authorized persons (see Appendix 5 – Emergency Phone Numbers) or his Foreman/Supervisor, so as the Site’s Emergency Response mechanism to be activated.

- Foreman/Supervisor shall remove personnel from the incident area and try stopping the source or eliminating it, if it is safe for him. Also, he shall arrange to barricade the area.

- The ERT Leader has to evaluate the situation and decide whether the leakage can be handled internally by the use of absorbent materials/spill kits or external assistance to be requested.

- Relevant info (MSDS) shall be available.

- Contaminated absorbent materials shall be collected, enclosed in fit for purpose container(s) and stored in hazardous waste area until proper disposal/treatment action is taken, as per relevant procedure.

An investigation to be carried out and a relevant report to be issued.

### 6.5 Natural Disasters (Earthquake, Flood)

All personnel shall be adequately trained and instructed about how to act in case that a natural disaster as a flood and/or an earthquake occurs.

Panic in these situations is the major risk for someone.

Everyone at site shall be informed about the existing evacuation routes and location of assembly points during induction training.

In case of Natural Disasters (Earthquake & Flood), the following instructions shall be followed:

A) **EARTHQUAKE**
If Indoors:
- Stop all works.
- During an earthquake stay in it, stay calm and await instructions from the Emergency Response Team for safe evacuation.
- Turn-off equipment/appliances that may be dangerous.
- Do not stay in places where there is a risk of dangerous escape of gases or substances.
- Get away from any machinery.
- Stand away from objects, furniture, or any equipment that might fall on you.
- Cover yourself under a durable desk or a table.
- Do not approach windows.
- Do not use the elevator.
- Follow the recommended evacuation routes.

If Outdoors:
- Stay calm and get away from any machinery.
- Keep away from overhead fixtures (e.g. overhead electrical lines).
- Deactivate equipment/appliances that may be dangerous.

Evacuation procedure to be applied when necessary (under the order of the Site Manager).

B) FLOOD

If Indoors:
- Stop works.
- Be ready to evacuate as directed by the Emergency Response Team.

If Outdoors:
- Stop works.
- Climb to high ground and stay there.
- Avoid walking or driving through flood water especially if you do not know the depth of the water.
- Stay calm and await instructions from the Emergency Response team.
- If driving and vehicle stalls, abandon it immediately and climb to a higher ground.

Evacuation procedure to be applied when necessary (under the order of the Site Manager).

When Site Evacuation procedure is activated under the order of the Site Manager, all personnel shall assemble at the predefined Meeting/Assembly points. Personnel shall be accounted. If a person is not accounted for, Emergency Personnel shall be quickly notified.
6.6 Severe Weather Conditions

Severe weather conditions may cause multiple emergencies. The Site Management shall receive info daily about the forecast of extreme weather changes and or phenomena, and give the appropriate instructions as required per case.

**Strong Winds:**
- Stop all works at heights in open air – Secure equipment.
- Stop all lifting activities – Secure equipment and loads.
- Secure all free and/or light materials placed at working places and/or platforms.

**Rainstorm:**
- Stop all activities in open areas.
- Secure all electrical apparatus.
- Make sure that your drainage system is clear from debris.
- Use the available flood restoration equipment (e.g. pumps).

6.7 Structure Collapse

A structure collapse may be caused mainly by:
- Natural phenomena such as earthquakes, severe storms,
- Design and construction defects,
- Fire or explosion.

**Immediate actions:**
- Works to be stopped.
- Foreman/Supervisor shall remove personnel from the incident area.
- Foreman/Supervisor shall immediately inform the authorized persons (see Appendix 5 – Emergency Phone Numbers), so as the Site’s Emergency Response mechanism to be activated.
- Electricians to cut-off power (where required).
- Personnel have to act as per ERT instructions.
- ERT Leader has to evaluate the situation and decide whether the incident can be faced internally or external assistance required.
- The Site Manager has to communicate with External Assistance Services (if required) such as Fire Brigade, etc.
EMERGENCY PROCEDURE

- Evacuation procedure to be applied when necessary (under the order of the Site Manager).

An investigation to be carried out and a relevant report to be issued.

7. EXTERNAL ASSISTANCE

Depending on the nature and magnitude of an emergency situation, external assistance might be required. Therefore always ensure communication between the Site Management and the external services.

External Services can include:
- Ambulance Service
- Fire Brigade
- Police
- Special forces
- Environmental Authority (in the event of a large spillage)
- Laboratories, etc.

During a request for external assistance, accurate information about the incident shall be given.

*When the external services arrive for assistance they take over control of the situation. The PROJECT personnel* should provide any help requested for and act according to the instructions provided by the external services.

1: PROJECT personnel include Client, Contractor, Subcontractors and visitors etc. on site.

8. EVACUATION PLAN

As assessed per case and magnitude of an emergency incident, partial or full site evacuation may be required. The order for evacuation in any case is given by the Site Manager or his Deputy.

In case of evacuation order, the following steps shall be taken:
- Works shall be stopped immediately (in area of evacuation).
- Appliances, tools, etc. shall be turned off, gas cylinders to be secured and any flammable materials to be removed.
- Authorized persons and ERT to be activated.
- Evacuation routes to be followed.
- Personnel to act as per authorized personnel instructions.
- Personnel to assemble at predefined assembly points.
- Foremen/Supervisors shall account for missing personnel.
- Authorized Persons to be immediately informed in case of missing person.
- Security persons shall open the gates, follow the instructions of authorized persons and support any external assistance.
ERT together with the authorized persons and/or external services (when required) shall inspect/check the site areas for remaining persons and/or hazardous situations.

After the end of evacuation, an investigation shall be carried out and a relevant report to be issued.

9. VERY HIGH RISK WORKING AREAS

For sites in areas or Countries with potential instability, epidemic events or terrorist attacks a Security/Evacuation plan shall be prepared by Project Management prior to mobilization of the personnel. The context of such a Plan has to provide detailed information about the transportation means, communication ways, responsibilities, emergency actions, evacuation route planning (also alternatives), security escort, etc., in order to ensure to the greatest practical degree the safe, secure and efficient evacuation of the site personnel from the area and/or country. These Plans are considered as confidential/classified.

10. COMMUNICATION PLAN

Site’s Emergency Plans consist mainly of the following action plans, instructions and procedures which shall be followed in case of emergency occurrence:

- Emergency Actions Plans: See Appendices 1 to 4.
- Emergency Phone Numbers: See Appendix 5.
- Site Evacuation Plan: See Appendix 7.
- Map with directions to the nearest Hospital: See Appendix 8.
- Use of Fire Extinguisher: See Appendix 9

Information about the above Plans should be updated regularly, especially if changes in organisation of site arrangements occurred and it has to be displayed at:

- The site gates
- Client’s office
- Contractor’s office
- Subcontractor’s office
- HSE office
- Site Notice boards
- First Aid Station
- Camp / Restaurant (if exist)
EMERGENCY PROCEDURE

11. EMERGENCY EQUIPMENT

Main emergency equipment/means are featured on “site layout” (e.g: Alarm systems, siren, fire extinguishers, power resource, evacuation routes, medical unit) and declared to all personnel during induction/specific trainings.

Equipment is periodically checked by the HSE Supervisor(s) for maintenance and control (e.g: Fire extinguishers, Spill Kits, FA Kits). Depending per case and kind of emergency, the appropriate emergency equipment varies. For example, when dealing with a leakage the prime emergency equipment includes absorbent materials (spill kit) and the appropriate PPEs (if required) as per relevant MSDS instructions.

If an emergency requires the rescue of an injured from an area at Height, then emergency equipment can include Crane/Man basket, ladders, stretchers, etc.

12. TRAINING & DRILLS

Every person on site must be trained in basic fire-fighting rules and in the evacuating procedure during induction training.

All Emergency Response Team members shall be properly trained about that duty.

All First Aid Team members shall be properly trained in first aid at basic life support level.

Fire drills or any other drills are carried out on an annual basis or following special occasions.

The Emergency Drills shall be evaluated and relevant reports to be issued.

13. EMERGENCY WARNING

In the case of the emergency the following sounds will be applicable which are relevant to the existing Project:

1. INITIATION OF AN EVENT

Three short sounds (- - -)

2. SERIOUS EVENT (The site must be immediately evacuated)

One long sound ( _____ )

The Site Manager gives the order that the event has ended or not. The personnel shall be fully informed and instructed accordingly after the END of the Evacuation event, by the authorized persons.

END OF EVENT
EMERGENCY PROCEDURE

Five short sounds         (- - - -)

Note: Except an installed Siren system also a klaxon, an air horn or a whistle, depending on the size and complexity of the site, can be used by the authorized persons (Emergency Team, etc.) for emergency warning. Any warning needs to be distinctive, audible above other noise and recognizable by everyone.

14. APPENDICES

Appendix 1: Incident/Accident Action Plan
Appendix 2: Fire Action Plan
Appendix 3: Leakage Action Plan
Appendix 4: Vehicle Accident Action Plan (Site Area)
Appendix 5: Emergency Phone Numbers
Appendix 6: Emergency Communication Procedure
Appendix 7: Site Evacuation Plan
Appendix 8: Map with directions to the nearest Hospital
Appendix 9: Use of Fire Extinguisher
**APPENDIX 1: Incident/Accident Action Plan**

**INCIDENT/ACCIDENT ACTION PLAN**

1. **OCCURRING OF INCIDENT**
   - DETERMINE KIND OF INCIDENT
     - MAJOR ACCIDENT
       - CALL POLICE DEPARTMENT AND AMBULANCE 
         NOTIFY HSE RESPONSIBLE
       - IF THERE IS A FIRE, INCIDENT, LEAKAGE ETC. MOVE BY RELEVANT EMERGENCY ACTION PLAN.
       - SEARCH THE REASON OF INCIDENT WITH SUBCONTRACTOR HSE RESPONSIBLE PERSON
     - MINOR ACCIDENT
       - NOTIFY HSE RESPONSIBLE AND CALL AMBULANCE URGENTLY
       - ARE YOU A FIRST AIDER?
         - YES
           - HELP INJURED PERSON MOVED BY FIRST AID RULES
           - SEARCH MAGNITUDE AND TAKE PRECAUTIONS AFTER THE INCIDENT REPORT
         - NO
           - NOTIFY TO HSE DEPARTMENT AND FIRST AIDER
     - PREPARE REPORT OF THE INCIDENT WITH SUBCONTRACTOR HSE RESPONSIBLE AND NOTIFY TO THE AUTHORITIES IN MAX 48 HOURS

2. **NOTIFY TO HSE DEPARTMENT AND FIRST AIDER**

3. **CALL POLICE DEPARTMENT AND AMBULANCE**

4. **NOTIFY HSE RESPONSIBLE**

5. **FIRST AIDER**

6. **SEARCH THE REASON OF INCIDENT**

7. **MAX 48 HOURS**

8. **PREPARE REPORT**

9. **SEARCH MAGNITUDE**

10. **TAKE PRECAUTIONS**

11. **AFTER THE INCIDENT REPORT**
APPENDIX 2: Fire Action Plan

FIRE ACTION PLAN

1. Warn people and notify to HSE department. Call fire department.

2. Call the numbers at list of emergency phone number and take most important materials and go to the assembly point.

3. Cut power of using machine or equipment if necessary.

4. Give information about how many people work there to emergency response team for counting. Count all people in meeting area and take precautions.

5. Assess the fire and if you are sure that the fire can be fought with fire extinguishers or other available means (sand, water etc.) do it. If you are not sure, leave the area. Leaving the area, inform anyone for the fire on the way out.

6. Are there injured people?
   - Yes: Follow the incident action plan.
   - No: Rescue important materials.

7. Are all people in the assembly point?
   - Yes: Search fire area and ascertain lack of protection. Transport all people to meeting area.
   - No: Search all fire area with firemen and determine reason of fire and report the accident.

8. (ERT) Give information about how many people work there to emergency response team for counting. Count all people in meeting area and take precautions.

9. (ERT) Rescue important materials.

10. (ERT) Warn people and notify to HSE department. Call fire department.

11. (ERT) Cut power of using machine or equipment if necessary.

12. (ERT) Give information about how many people work there to emergency response team for counting. Count all people in meeting area and take precautions.

13. (ERT) Assess the fire and if you are sure that the fire can be fought with fire extinguishers or other available means (sand, water etc.) do it. If you are not sure, leave the area. Leaving the area, inform anyone for the fire on the way out.
APPENDIX 3: Leakage Action Plan

LEAKAGE ACTION PLAN

LEAKAGE

OCCURED LEAKAGE

NOTIFY THE HSE MANAGER AND/OR EMERGENCY RESPONSE TEAM (ERT)

IF YOU CAN DO; USE THE ABSORBENT MATERIAL AND SPILL KITS TO ABSorb LEAKAGE AREA

IF YOU CAN’T DO; CALL THE ENVIRONMENTAL COUNTRY AUTHORITES

INVESTIGATE THE ACCIDENT REPORT WITH THE CONTRACTOR HSE SUPERVISOR AND SUBCONTRACTOR(S) HSE RESPONSIBLE PERSONS

IS THE CHEMICAL RISK CONTROLLED?

NO

IS IT A CHEMICAL FIRE?

IF YES SEE THE FIRE ACTION PLAN

YES

NEEDS A FIRST AID ACTION?

IF YES SEE THE INCIDENT ACTION PLAN

HAND OVER THE ABSORBENT MATERIAL TO THE WASTE AREA OR CALL THE COMPETENT WASTE MANAGEMENT COMPANY

INVESTIGATE THE ACCIDENT REPORT WITH THE CONTRACTOR HSE SUPERVISOR AND SUBCONTRACTOR(S) HSE RESPONSIBLE PERSONS
VEHICLE ACCIDENT ACTION PLAN (SITE AREA)

1. **VEHICLE ACCIDENT ACTION PLAN**

2. **VEHICLE ACCIDENT**
   - Determine Kind of Incident
   - Notify HSE Supervisor and Stop the Work Around the Accident Area
   - Inform Police / Call Ambulance (When Necessary)
   - If there is a fire, incident, leakage etc., move by relevant emergency action plan.
   - If there is an electrical device, cut off the electricity or stop the machine.
   - Search reason of accident with HSE supervisor and representative of subcontractor.
   - Prepare investigation report and make damage analysis.

3. **MACHINE-EQUIPMENT ACCIDENT**

APPENDIX 4: Vehicle Accident Action Plan (Site Area)
APPENDIX 5: Emergency Phone Numbers

### PROJECT EMERGENCY PHONE LIST

<table>
<thead>
<tr>
<th>Ref No.</th>
<th>FUNCTION/SERVICE</th>
<th>NAME</th>
<th>PHONE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>CONTRACTOR’S SITE GENERAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SITE MANAGER-Civil Engineer/ Emergency</td>
<td>Antonios Papoutsopoulos</td>
<td>(+30) 6951855030</td>
</tr>
<tr>
<td></td>
<td>response leader</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HSE SUPERVISOR/ ERT Team Leader</td>
<td>Apostolos Sgouros</td>
<td>(+30) 697 656 5497</td>
</tr>
<tr>
<td></td>
<td>Survey Engineer/ ERT Team</td>
<td>George Vasileiou</td>
<td>(+30) 6978180537</td>
</tr>
<tr>
<td></td>
<td>QA/QC Engineer / ERT Team</td>
<td>Vasileios Eleftheriou</td>
<td>(+30) 6977275826</td>
</tr>
<tr>
<td></td>
<td>Electrical Engineer / ERT Team</td>
<td>Seyram Amewudah</td>
<td>+233 (0) 501524563</td>
</tr>
<tr>
<td></td>
<td>SITE MEDICAL SERVICE/ Medical Staff</td>
<td>To be added later</td>
<td>To be added later</td>
</tr>
<tr>
<td>2.</td>
<td>EXTERNAL SERVICES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E1</td>
<td>EMERGENCY RESPONSE SYSTEM (ERS)</td>
<td></td>
<td>112</td>
</tr>
<tr>
<td>E2</td>
<td>POLICE</td>
<td></td>
<td>191</td>
</tr>
<tr>
<td>E3</td>
<td>FIRE BRIGADE</td>
<td></td>
<td>192/999</td>
</tr>
<tr>
<td>E4</td>
<td>AMBULANCE</td>
<td></td>
<td>193</td>
</tr>
<tr>
<td>E5</td>
<td>WARA HOSPITAL/AMBULANCE SERVICE</td>
<td></td>
<td>0302-781258</td>
</tr>
<tr>
<td>E6</td>
<td>NATIONAL DISASTER MANAGEMENT ORGANIZATION(NADMO) - ACCRA</td>
<td></td>
<td>024-4508351/0302-762593</td>
</tr>
<tr>
<td>E7</td>
<td>POISON CENTER</td>
<td></td>
<td>0302-238626</td>
</tr>
<tr>
<td>E8</td>
<td>GHANA NUCLEAR REGULATORY AUTHORITY (GNRA)</td>
<td></td>
<td>030 3965928</td>
</tr>
</tbody>
</table>
EMERGENCY PROCEDURE

APPENDIX 6: Emergency Communication Procedure

**Notifcation of Emergency**

All personnel

**Emergency Telephone number**

METKA HSE
(+30) 697 656 5497

**Contacts with:**

1. ERT Team Leader: METKA HSE: (+30) 697 656 5497
2. Fire Brigade: 192/999
3. Site Medical Service: To be added later
4. Emergency Response Leader: Site Manager: (+30) 6951855030

- **Fire**
- **Injured Personnel**
- **Traffic accident**
- **Contamination**

**Contacts with:**

1. ERT Team Leader: METKA HSE: (+30) 697 656 5497
2. Site Medical Service: To be added later
3. Emergency Response Leader: Site Manager: (+30) 6951855030
4. Police department: 191

**Contacts with:**

1. Emergency Response Leader: METKA Site Manager: (+30) 6951855030
2. ERT Team Leader: METKA HSE: (+30) 697 656 5497
APPENDIX 7: Evacuation Plan
APPENDIX 8: Map with Directions from Bridge Power Plant site to WARA Hospital

1. Head south
2. Turn right
3. Turn right onto Valico Rd
4. At the roundabout, take the 1st exit onto Akosombo Road/Harbour Rd. Continue to follow Harbour Rd

Follow Accra - Tema Motorway/N1 to Legon E Rd/N4 in Accra. Exit from Accra - Tema Motorway/N1

5. At the roundabout, take the 2nd exit onto Accra - Affos Rd/Accra - Tema Motorway/N1 Continue to follow Accra - Tema Motorway/N1
6. Exit onto Legon E Rd/N4

Follow Liberation Rd, Giffard Rd and Fifth Circular Rd to Abafun Cres

7. Merge onto Legon E Rd/N4
8. Keep left to continue on Liberation Road
9. Turn left onto Giffard Rd/Giffard Road Continue to follow Giffard Rd
10. Turn right onto Fifth Circular Rd
11. Turn left onto Abafun Cres Destination will be on the left
EMERGENCY PROCEDURE

Map with Directions from Accra-Aflao Rd/Accra-Tema motorway/N1 to WARA Hospital (in detail the route inside Accra)

1. Head west on Accra - Aflao Rd/Accra - Tema Motorway/N1
2. Exit onto Legon E Rd/N4
3. Keep left to continue on Liberation Road
4. Turn left onto Gifford Rd/Gifford Road
5. Turn right onto Fifth Circular Rd
6. Turn left onto Abafun Cres

WARA Hospital
Accra, Ghana

These directions are for planning purposes only. You may find that construction projects, traffic, weather or other events may cause conditions to differ from the map results and you should plan your route accordingly. You must obey all signs or notices regarding your route.
APPENDIX 9: Use of Fire Extinguisher

<table>
<thead>
<tr>
<th>CLASSES OF FIRES</th>
<th>TYPES OF FIRES</th>
<th>SYMBOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Wood, paper, fabric, plastic, and most kinds of trash.</td>
<td>A</td>
</tr>
<tr>
<td>B</td>
<td>Flammable <strong>liquids</strong> <em>(for example, gasoline).</em></td>
<td>B</td>
</tr>
<tr>
<td>C</td>
<td>Burning <strong>gases</strong> <em>(for example, natural gas).</em></td>
<td>C</td>
</tr>
<tr>
<td>D</td>
<td>Combustible <strong>metals</strong> <em>such as magnesium, potassium, titanium, and zirconium.</em></td>
<td>D</td>
</tr>
<tr>
<td></td>
<td>* Exception of the metals that burn in contact with air or water <em>(for example, sodium).</em></td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>Fires involving potentially energized <strong>electrical equipment.</strong></td>
<td>E</td>
</tr>
<tr>
<td>F</td>
<td>Unsaturated <strong>cooking oils</strong> <em>in well insulated cooking appliances located in commercial kitchens.</em></td>
<td>F</td>
</tr>
</tbody>
</table>

**Note:** The respective type of fire extinguisher shall be used for each fire category.
How to Use a Fire Extinguisher

Operating a fire extinguisher is extremely easy, just remember the word “PASS”, which stands for Pull, Aim, Squeeze and Sweep.

Pull the pin located on the fire extinguisher’s squeeze valve, this will unlock the fire extinguisher.

Aim at the base of the fire so the actual fire source is targeted. Do not aim the flames and do not extinguish against the wind. Instead, go with the wind direction.

Squeeze the lever on the fire extinguisher’s squeeze valve to release the fire extinguishing agent. To stop the discharge, release the handle.

Sweep from side to side using a sweeping motion. Move the extinguisher back and forth until the fire is completely extinguished.

Do not panic.

Operate the fire extinguisher from a safe distance, several feet away and then start moving closer to the fire as it starts facing out.

You can squeeze the valve one or more times in order to extinguish the fire. It is not necessary to extinguish in one squeeze.

Read the user instruction manual because different extinguishers have different operating distances. Read the user instruction manual at the time of installation because in case of fire, you would not be having time to read.

Aim at the base of fire, not at the flames.

In windy environment, do not stand against the wind. Make sure when you are extinguishing the fire, wind is blowing from your back and not the front. This can easily be judged by looking at the flame.

Get the fire extinguisher refilled, even if partially used.